



# **BOARD OF EDUCATION MEETING AGENDA**

**Monday, August 21, 2023**

**5:30 p.m.-District Office**

## **I. PRELIMINARY:**

**AMENDED**

- A. Call meeting to order.
- B. Pledge of Allegiance.
- C. Approve minutes of the following meetings:
  - ◆ July 06, 2023- Reorganizational Board Meeting
  - ◆ July 06, 2023- Regular Board Meeting
- D. Approve addendum and amended agenda.

## **II. DISCUSSION ITEMS:**

- A. Superintendents Report.

## **III. COMMUNICATIONS:**

- A. Individuals wishing to address the Board.

## **IV. CONSENT ITEMS:**

- A. Internal Claims Auditor Report- June 2023.
- B. Student Activities Quarterly report- April 01-June 30, 2023.
- C. Schedule of Claims:
 

1.	General Fund- June 2023	Check #194335-194528	\$1,822,616.93
2.	School Lunch- June 2023	Check #14555-14588	\$33,534.09
3.	Special Aid- June 2023	Check #7747-7762	\$33,006.53
4.	Capital Projects- June 2023	Check #2609-2617	\$67,030.35
- D. Budgetary Transfer Report- July 2023.
- E. Independent Internal Claims Auditor Report of July 2023.
- F. Schedule of Claims:
 

1.	General Fund- July 2023	Check #194529-194637	\$925,598.09
2.	School Lunch- July 2023	Check #14589-14597	\$129,677.24
3.	Special Aid- July 2023	Check #7763-7772	\$417,445.45
4.	Capital Projects- July 2023	Check #2618-2621	\$19,681.30

## **V. ACTION ITEMS:**

- A. Board resolution to accept a letter of resignation from Andra Lelbret-Hogle from her Teacher Assistant position effective August 31, 2023.
- B. Board resolution to accept a letter of resignation from Summer Heywood from her School Bus Monitor position effective August 31, 2023.

- C. Board resolution to accept a letter of resignation from Jessica Phillips from her Elementary Education Teaching position effective September 01, 2023.
- D. Board resolution to approve the following recommended appointments for ELT for the 2023-2024 school year at \$30.00 per hour:

Sean Kanaly	Jennifer Lederman	Theresa Fioni
Beth LePage	Danielle Squire	Kristie Breyette

- E. Board resolution to accept a letter of resignation from Summer School Bus Driver/ Substitute Bus Driver Robert Bordeau, retroactive to July 11, 2023.
- F. Board resolution to approve the following recommended appointments as the Universal PBIS Committee for the 2023-2024 school year, at \$30.00 per hour:

Christyn Denial	Elisha Harrington	Gerald Girard
Michael Johnson	Natashia Jones	Alex Lincoln
Mary LoTempio	Nicole Matthews	Gretchen Zurlo
Amanda Carter	Janet Hankins	Marie Williams
Deena Ott	Amanda Duquette	Laura Odell
Jen Lamothe	Amy Reil	Laura Begor

- G. Board resolution to declare the following items as obsolete and authorize the disposal of said items:

**11 Over-Head Projectors:**

<u>Brand:</u>	<u>Model/Tag #:</u>
Dukane	004198
(2) 3M	1800
(6) 3M	1700
Apollo	000048
Dukan	2P2123A

**1 Typewriter:**

<u>Brand:</u>	<u>Tag#:</u>
IBM	001542

- H. Board resolution to award the B5 Biodiesel Fuel Bid to MX Fuels for delivery to our Morrisonville Elementary School building for the 2023-2024 school year in the following amount:

<b><u>Delivery Location:</u></b>	<b><u>Product:</u></b>	<b><u>Cost:</u></b>
Morrisonville Elementary School	Biodiesel	Plan B-Fixed 2.9901

- I. Board resolution to adopt the updated Board of Education Policy effective August 22, 2023:
  - o 0110 Discrimination and Harassment

- J. Board resolution to accept a letter of resignation from Luis Oquendo from his Help Desk Technician position retroactive to August 4<sup>th</sup>, 2023.

- K. Board resolution to grant Aimee Reynolds a paid/unpaid leave of absence for 6-8 weeks commencing on or around October 24, 2023.

- L. Board resolution to approve the following budget transfer:

<b><u>From:</u></b>	<b><u>To:</u></b>	<b><u>Amount:</u></b>
A.9060.800.10.2000	A.2010.150.10.1000	\$115,000
Health Insurance	Salaries	

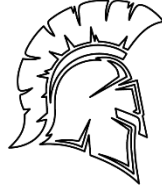
- M. Board resolution to appoint Armene Baughn to the position of Teacher Aide/Student Aide (Part-Time) effective September 01, 2023, with hours not to exceed 5.75 per day, at an hourly rate of \$16.01, Step 3 of the current salary schedule, and with a 52-week probationary period.
- N. Board resolution to award a contract to Artistic Wood Floors for Refinishing of Gymnasium Floors in the Saranac and Morrisonville Elementary Schools for the 2023-2024 school year as indicated in the bid specifications in an amount not to exceed \$28,080.00. Bid results were as follows:

<u>Name of Bidder:</u>	<u>Bid Amount:</u>
Artistic Wood Floors	28,080.00

- O. Board resolution to approve the following recommended appointment as curricular advisor for the 2023-2024 school year:
 

>Yearbook -High School	-Amy Reil
------------------------	-----------
- P. Board resolution to accept a letter of resignation from Carrie Stone from her Teacher Aide/ Student Aide, School Monitor, and School Bus Monitor positions retroactive to July 25, 2023.
- Q. Board resolution to accept a letter of resignation from Michelle Breyette from her Teaching Assistant position retroactive to July 26, 2023.
- R. Board resolution to allow the Superintendent of Schools to enter into a Feinerman Agreement with Anne Longe, wherein waiving rights to a probationary appointment to the position of Elementary Education Teacher and authorize the Superintendent of Schools to sign on their behalf.
- S. Board resolution to appoint Anne Longe to the position of Elementary Education Teacher, effective September 01, 2023, and ending June 30, 2024.
- T. Board resolution to approve the Transportation requests from students attending Seton for the 2023-2024 school year.
- U. Board resolution to appoint Desmond LaTulip to the position of Teacher Aide/ Student Aide with hours not to exceed 6.50 per day effective September 01, 2023, at an hourly rate of \$15.77 and with a 52-week probationary period.
- V. Board resolution to reduce Colleen Staley's Teacher Aide/ Student Aide hours from 5.75 to 3 hours per day effective September 01, 2023.
- W. Board resolution to increase Eileen Waldrons School Monitor position from 1.5 to 2.5 hours per day effective September 01, 2023.
- X. Board resolution to appoint Eileen Waldron as a Teacher Aide/ Student Aide with hours not to exceed 1.5 per day, effective September 01, 2023, at her current hourly rate of \$17.18, and with a 52-week probationary period.
- Y. Board resolution to appoint Holly Frenyea to a 3-year probationary appoint in the tenure area of Elementary Education Teacher effective September 01, 2023, and ending August 31, 2026, at a salary of \$59,918, step 8 of the entry level teacher salary schedule.
- Z. Board resolution to appoint Tonya Brown to the position of Teacher Aide/ Student Aide with hours not to exceed 5.75 per day, effective September 01, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
- AA. Board resolution to appoint Kathleen Trombley to the position of Teacher Aide/ Student Aide with hours not to exceed 5.75 per day, as well as the position of School Bus Monitor with hours not to exceed 1.50 per day, effective September 01, 2023, at an hourly rate of \$18.83, and with an 8-week probationary period.

- AB. Board resolution to appoint Julie Nelson to the position of Teacher Aide/Student Aide with hours not to exceed 5.50 per day, effective September 01, 2023, at her current hourly rate, and with a 52-week probationary period.
- AC. Board resolution to decrease Julie Nelson's School Bus Monitor position from 4 hours per day to 2 hours per day, effective September 01, 2023.
- AD. Board resolution to approve the following images below as the new Logo for the Saranac Central School District under our new name of 'Saranac Spartans' effective August 21<sup>st</sup>, 2023:



- AE. Board resolution to approve the confirmation of tax rolls and authorize tax levy:

WHEREAS, the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2023-2024 school year a sum not to exceed \$15,108,866. The amount of omitted taxes at \$7,638.86, and the amount of \$20,000 for the library levy in for a total levy equalized of \$15,128,866.

THEREFORE, BE IT RESOLVED, that the Board of Education fixes the equalization tax rates by towns and confirms the extension of the taxes as they appear on the following described tax rolls:

Town:	Equalization Rate:	2023 Taxable Assessments	Omitted Taxes:	Levy (Not including omitted taxes):	Tax Rate per 1,000:
Beekmantown	100%	\$17,672,176	\$0	\$286,023.89	16.184984
Black Brook	100%	\$25,849,469	\$0	\$418,373.24	16.184984
Dannemora	100%	\$64,711,277	\$954.48	\$1,046,396.49	16.170234
Plattsburgh	85%	\$256,651,202	\$3,172.90	\$4,882,049.24	19.02879
Saranac	100%	\$348,820,399	\$0	\$5,645,652.58	16.184984
Schuyler Falls	75%	\$131,892,784	\$3,511.48	\$2,842,731.86	21.553354
<b>Total:</b>		<b>\$845,507,307</b>	<b>7,638.86</b>	<b>15,121,227.29</b>	

AND BE IT HEREBY DIRECTED THAT at such future date as the detailed breakdown of tax levy between School Tax Bills and STAR reimbursement becomes available from a county-issued tax roll, the tax warrant of this board, will be so modified to split out the taxes from the STAR reimbursement.

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/23 and end 10/31/23 giving the tax warrant an effective period of 61 days at the expiration of which time the tax collector shall make an accounting in writing to the board.

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st-month free period,  
2nd-month interest of 2% added.

- AF. Board resolution to rescind the July 06, 2023, coaching appointment for Mary LaDuke as Fall Volleyball Varsity Head Co-Coach.
- AG. Board resolution to rescind the July 06, 2023, coaching appointment for Kayla Nason as Fall Volleyball Varsity Head Co-Coach.

AH. Board resolution to appoint the following coaches for the 2023-2024 school year contingent upon the successful completion of all coaching requirements:

Fall	Volleyball	UNPAID VOLUNTEER	Rebecca Holzer
Fall	Volleyball	VARSITY HEAD COACH	Kayla Nason
Fall	Girls Soccer	UNPAID VOLUNTEER	Clint Wood
Fall	Volleyball	UNPAID VOLUNTEER	Mary LaDuke
Fall	Volleyball	UNPAID VOLUNTEER	Jill O'Connell
Fall	E-sports	COACH	Wayne Kneussle
Fall	Volleyball	JV HEAD COACH	Amber O'Connell

AI. Board resolution to appoint the following employees to Administer/Grade Regents exam during the summer for the 2023-2024 school year, with a rate of pay of \$30.00 per hour. Number of estimated hours varies and is by each employee's name:

Danielle Squier 10 hours  
Kristie Breyette 6 hours  
Brittany Schwartz 6 hours  
Shelly Webster 8 hours  
Cullen Coryer 8 hours  
Katie Terry 8 hours  
Dan Munson 6 hours  
Amy Williams 12 hours  
John Roth 12 hours  
Steve LePage 8 hours  
Audra D'Ambro 8 hours

AJ. Board resolution to appoint Kim Miller with hours not to exceed 15 to provide supervision before, after, and in-between regents exams taking place during the summer of the 2023-2024 school year, at her current rate of pay.

AK. Board resolution to approve the following Capital Project change order:

<b><u>Contractor:</u></b>	<b><u>Change Order #:</u></b>	<b><u>Amount:</u></b>
Dow Electric, Inc.	GC-01	-2,295.00

AL. Board resolution to accept a letter of resignation from Clifford Longtemps from his Custodial Worker position retroactive to August 14, 2023.

AM. Board resolution to appoint Taylor Dann to the position of Food Service Helper with hours not to exceed 4 per day, effective September 01, 2023, at an hourly rate of \$15.77, Step 2 of the salary schedule, and with a 52-week probationary period.

AN. Board resolution to accept a letter of resignation from Rebecca Leroux from her school monitor position retroactive to August 08, 2023.

AO. Board resolution to appoint the following individuals as temporary, on-call emergency conditional basis staff. These individuals have received fingerprint clearance and the appointments are effective the first day of employment:

Rebecca Leroux                      -Non-Teaching

AP. Board resolution to accept a letter of resignation from Dawn Perry from her Teacher Aide/ Student Aide position retroactive to August 08, 2023.

AQ. ***Item removed.***

AR. Board resolution to approve the following for Kindergarten Orientation:

Kindergarten Orientation is being provided to welcome and orient our incoming Kindergarten students and families on August 29th.

Orientation Administrators: Appoint Kathy Moore and Connie Garman as co-administrators without additional compensation.

Orientation Nurses: (MES) Martha Smith and (SES) Emily Brown. Appoint each nurse for 6 hours X \$30/hr.

Preparation/Planning: Appoint the following at \$30/hr. for 12 hours:

Tara Chase	Frances Merkel	Annie Longe	Danielle Brown
Kristen Favaro	Kristen Flynn	Megan Buccellato	Kathleen Heidelmark

Orientation Teachers/Related Service Providers: Appoint the following at \$30/hr. for 6 hrs.

Jamie Havicon	Tara Chase	Frances Merkel	Annie Longe
Danielle Brown	Sara Broadwell	Christina Zielinski	Ryan LaTulip
Amy Myers	Meredith Jacobs	Kristina Brown	Jeremy Patnode
Cathy Damone	Michelle Cutter	Aimee Reynolds	Nicole Brooker
Kristin Favaro	Kristen Flynn	Megan Buccellato	Kathleen
Heidelmark	Beth Agoney	Mark Burrell	Caitlin Delaney
Jennifer Ovios	Janis Krug	Christyn Denial	Amanda Seymour
Kristin Roy	Nicole Davis		

- AS. Board resolution to accept a donation of \$9,000.00 from the NYS Council of Children and Families for Kindergarten Transition and to increase budget code A2110-120-50-2000 (Salaries K-3 MES).
- AT. Board resolution to appoint Mika Mannix as the Freshmen Class Advisor for the 2023-2024 school year.
- AU. Board resolution to appoint Sarah Laware to the position of Teacher Aide/Student Aide with hours not to exceed 6.5 per day, effective September 01, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
- AV. Board resolution to appoint Hilary Rasco to the position of Teacher Aide/Student Aide with hours not to exceed 5.75 per day, effective September 01, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
- AW. Board resolution to appoint Margaret Raftree to the position of Teacher Aide/Student Aide with hours not to exceed 5.75 per day, effective September 01, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
- AX. Board resolution to appoint Tammie Pageau to the position of Teacher Aide/ Student Aide with hours not to exceed 5.75 per day, effective September 01, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
- AY. **Item removed.**
- AZ. Board resolution to accept a letter of resignation from Janis Krug from her School Counselor position effective September 09, 2023.
- BA. Board resolution to accept a donation from the University of Michigan, \$500, for participation in Monitoring the Future: A Continuing Study of American Youth. This will increase budget line A2110-450-20-2000, HS supplies.

- BB. Board resolution to appoint Amanda Dickinson to the position of Teacher Aide/ Student Aide with hours not to exceed 5.75 per day, effective September 01, 2023, at an hourly rate of \$15.43, Step 1 of the current salary schedule, and with a 52-week probationary period.
- BC. Board resolution to appoint Alicia Chase to a one-year Teacher position effective September 1, 2023, and ending June 30, 2024, .5 FTE with a salary of \$72,856, (\$36,428).
- BD. Board resolution to appoint Mary LoTemplo to a one-year Teacher position effective September 1, 2023, and ending June 30, 2024, .5 FTE with a salary of \$72,856, (\$36,428)
- BE. Board resolution to appoint Adriann Peebles to a four-year probationary appointment in the tenure area of Elementary Education Teacher effective September 01, 2023, and ending August 31, 2027, at a salary of \$53,842, Step 1 of the entry level teacher salary schedule.
- BF. Board resolution to appoint Travis Rabideau to a four-year probationary appointment in the tenure area of Teaching Assistant effective September 01, 2023, through August 31, 2027, at a salary of \$27,015, Step 1 of the entry level teaching assistant salary schedule. Travis transferred to this Teaching Assistant position from his Teacher Aide/Student Aide and School Bus Monitor positions, which will end effective August 31, 2023.
- BG. Board resolution to appoint Dusti Hidook to the position of School Bus Monitor (part-time) with hours not to exceed 4 per day, effective September 01, 2023, at \$15.43 per hour, Step 1 of the current salary schedule and with a 52-week probationary period.
- BH. Board resolution to appoint Becky Tamer to a four-year probationary appointment in the tenure area of Special Education Teacher effective September 11, 2023, through September 10, 2027, at a pro-rated salary of \$58,120, Step 6 of the entry level teacher salary schedule.
- BI. Board resolution to approve the CSE, CPSE, and/or 504 recommendations of July 3, 11, 2023.
- BJ. Board resolution to approve the following non-resident student to attend the Saranac Central School District as a tuition paying student for the 2023-2024 school year:

<b><u>Student:</u></b>	<b><u>Grade:</u></b>
AM	K

- BK. Board resolution to appoint Heidi Pellerin to a three-year probationary appointment in the tenure area of School Counselor effective September 20, 2023, through September 19, 2026, at a pro-rated salary of \$76,660, Step 18 of the current entry level teaching salary schedule.

**VI. ADJOURNMENT:**

---

## UPCOMING EVENTS

---

<p>September 4, 2023  September 7, 2023  September 18, 2023  October 02, 2023  October 09, 2023  October 16, 2023</p>	<p>5:30 p.m.  5:30 p.m.  5:30 p.m.</p>	<p>Holiday~ Labor Day  First day of school for students.  Board of Education Meeting  Board of Education Meeting  Holiday~ Indigenous People's Day  Board of Education Meeting</p>
---	--	--



# **Saranac Central School District**

## **Guidelines for Public Input During Board of Education Meetings**

**The purpose of Board of Education meetings is for the Board members to conduct the business of the school district.**

**A portion of Board of Education meetings is designated for individuals wishing to address the Board (Board of Education Policy 1230) and the procedures below are to be followed during this portion:**

- **An individual may speak when recognized by the Board President or her/his designee.**
- **Individuals will identify themselves by name and will direct their comments to the Board.**
- **The length of an individual's comments will be limited to five minutes.**
- **Materials accompanying an individual's comment should be given to the District Clerk before the beginning of the meeting.**
- **Questions from individuals addressing the Board will be taken into consideration and referred to the Superintendent of School for appropriate action.**
- **Discussions regarding individual personnel or students will not be permitted.**
- **All speakers are to conduct themselves in a civil manner.**
- **Groups wishing to address the Board shall appoint a single spokesperson.**